

IOWA COUNCIL ON HOMELESSNESS

Meeting Minutes April 16, 2004 Urbandale Public Library

VOTING MEMBERS PRESENT

Allan Axeen - HACAP
Bill Brand – Department of Human Rights
Christine Canganelli – Shelter House
Amy Correia – Iowa Coalition against
Domestic Violence
Kelli Foltz – Des Moines YMCA
Diane Foss – Department of Economic
Development
Mario Hayslett – Hanson House Criminal
Justice Ministries
Ann Hearn – Linn County Community
Services
Stefani Hicok – Cedar Valley Friends of the
Family
Bill Holvoet – Community Action Housing
Specialist
Douglas Keast – Workforce Development
Administration
Becky Kinnamon – Attorney Generals
Office, Crime Victim Assistance Division
Anne Kinzel – Department of Public Health
Sam Knowles – Department of Public Safety

Amy Knudsen – Iowa Coalition for Housing
and the Homeless
Marlene Koopman – Department of
Corrections
Alice Mollett – Crossroads Women's
Shelter
Ray Morley – Department of Education
Patrick O'Brien – Olmstead Real Choices
Consumer Task Force
Lloyd Ogle – Iowa Finance Authority
Kate Ridge – John Lewis Community
Services (via telephone)
Judy Songer – SIEDA
Janell Staats – Matura Action Corporation
Lila Starr – Department of Human Services
Donald Tyne – Linn County Veterans
Affairs
Mary Ann Young – Department of Elder
Affairs
Dean Wright – Drake University (via
telephone)

OTHER COUNCIL MEMBERS PRESENT

Krista Bowersox – Department of Housing
and Urban Development (HUD)
David Campbell – Broadlawns Medical
Center
Karen Curtis – Social Security
Administration
Julie Eberbach – Iowa Institute of
Community Alliances
Al Motley – Social Security Administration

Sharon Murphy – Iowa Finance Authority
Matt Otte – Community Mental Health
Center for MidEastern Iowa
Lyle Schwery – Iowa Finance Authority
Homeless Programs Coordinator
Rose Wazny – Iowa Department of
Economic Development
Vicky Winter – Iowa Finance Authority

Welcome/Introduction

Introductions were made by those participating via the ICN sites and by telephone as well as those present in person.

ICN Etiquette

Mr. Lyle Schwery gave a brief explanation on the use of the ICN network with emphasis on proper use of the microphones and recognition from the Chair before speaking.

Approval of Agenda

April 16, 2004

Mr. Loyd Ogle introduced the agenda for the April 16, 2004 meeting.

MOTION: Ms. Foss made a motion to approve the agenda as presented. Ms. Ann Hearn made a second to approve the agenda.

Mr. Ogle asked for discussion regarding the agenda.

Ms. Amy Knudsen requested the order of items on the agenda be rearranged.

Mr. Ogle stated the times for discussion of various items is included as a suggestion. He said he was in favor of a working lunch.

Mr. Schwery explained the most recent additional item of business, a letter of support for the Iowa Department of Public Health.

Ms. Foss and Ms. Hearn agreed to the inclusion of the letter of support as a business item on the agenda.

Ms. Lila Starr opposed the motion approving the agenda as presented.

Approval of Minutes

March 19, 2004

Mr. Ogle introduced the minutes of the March 19, 2004 Iowa Council on Homelessness meeting.

MOTION:

Mr. Doug Keast made a motion to approve the minutes of the March 19, 2004 meeting of the Iowa Council on Homelessness. On a second by Mr. Bill Holvoet the Council unanimously approved the minutes of the March 19, 2004 meeting.

Creation of Committees

Mr. Ogle emphasized the inclusion of non voting members. He gave a brief overview of each committee's suggested meeting schedule and responsibilities.

Mr. Ogle asked the Council membership to assemble in small groups for each of the committees.

Mr. Ogle then proceeded to accept nominations for the nominating committee. Ms. Foss, Mr. Mario Hayslett, Ms. Starr, Mr. Patrick O'Brien, Ms. Kelli Foltz, Mr. Doug Keast, and Ms. Stefani Hicok expressed their interest.

Mr. O'Brien withdrew his name from the list of nominees for the nominating committee.

Mr. Ogle suggested allowing the group to break out and self-select five members for service.

MOTION: Mr. Al Axeen made a motion to allow the nominating committee to convene and self-select the five voting members of the committee. On a second by Mr. Bill Holvoet the Council approved the motion.

Ms. Amy Knudsen, Ms. Foss, and Ms. Rose Wazny opposed the motion.

Mr. Ogle suggested taking nominations for the positions of Chair, Vice-Chair and Secretary for the nominating committee.

The following persons expressed an interest in serving as Chair: Mr. Dean Wright, Ms. Kate Ridge nominated by Ms. Starr, and Mr. Al Axeen, nominated by Mr. Bill Brand. Ms. Ridge declined the nomination for chair, but expressed an interest in serving in another capacity on the executive committee.

The following persons expressed an interest in serving as Vice-Chair: Mr. Al Axeen and Ms. Anne Kinzel nominated by Ms. Lila Starr.

The following persons expressed an interest in serving as Secretary: Ms. Amy Correia, Ms. Kate Ridge, nominated by Ms. Anne Kinzel, and Mr. Al Axeen, nominated by Mr. Brand.

Mr. Ogle adjourned the meeting at 11:05 a.m. to finalize the membership of the nominating committee, which will propose a slate of candidates for Chair, Vice-Chair and Secretary to the Council with the other committees to meet and establish their membership.

The Council reconvened at 11:54 a.m.

Mr. Ogle requested each committee report on their membership and next meeting.

Research and Analysis Committee

Ms. Ann Hearn reported the next meeting of the Research and Analysis Committee is May 14, 2004 at 10:00 a.m. She stated the membership consists of the following individuals: Ms. Kate Ridge serving as acting chair, Mr. Dean Wright, Mr. Ray Morley, Ms. Amy Knudsen, Ms. Julie Eberbach, Mr. Axeen, Ms. Judy Songer, Ms. Janelle Staats and herself. Ms. Hearn reported their main topic of discussion was accessing funding for the biannual study on homelessness.

Policy and Public Awareness

Ms. Christine Canganelli, chair of the Policy and Public Awareness committee, reported their next meeting will be April 29, 2004 at 10:00 a.m. She stated the membership of the committee consists of the following individuals: Ms. Mary Ann Young, Mr. Matt Otte, Ms. Virginia Beane, Ms. Anne Kinzel, Ms. Stefani Hicok, Mr. Loyd Ogle, Mr. Bill Brand, Mr. Don Tyne, Mr. Bill Holvoet, Ms. Karen Curtis, and herself. Ms. Canganelli stated the first issue of business would be addressing the reporting of information for domestic violence shelters.

Continuum of Care Committee

Ms. Amy Knudsen, chair, stated the membership of the Continuum of Care Committee consists of the following individuals: Mr. Lyle Schwery, Mr. Mike Miller, Ms. Sharon Murphy, Ms. Amy Correia, Ms. Ellen Mathes, Ms. Diane Foss, Mr. Tracy Scebold, Mr. Jim Cain, Ms. Rose Wazny, Ms. Christine Canganelli and herself. She stated an applicant review team was formed from the membership of everyone previously mentioned, with the exception of Ms. Canganelli, who as a recipient is considered ineligible to participate on the applicant review team.

MOTION: Mr. Ogle asked for a motion to approve the membership of the Research and Analysis Committee and the Policy and Public Awareness Committee.

Ms. Foss made a motion to approve the membership of the Research and Analysis Committee and Policy and Public Awareness Committee. On a second by Ms. Hearn, the Council unanimously approved the membership of the newly formed committees.

Nominating Committee

Ms. Lila Starr, chair of the Nominating Committee, reported the membership of the nominating committee consists of Mr. Mario Hayslett, Ms. Diane Foss, Ms. Stefani Hickok, Ms. Kelli Foltz, and herself.

Election of Officers

Ms. Starr proceeded with the presentation of the slate of officers; Mr. Dean Wright, Chair, Ms. Anne Kinzel, Vice-Chair, and Ms. Kate Ridge, Secretary.

MOTION: Ms. Lila Starr made a motion to proceed with the election of the slate of officers as presented. On a second by Ms. Amy Knudsen the Council unanimously approved the motion to proceed with the election of the officers as presented.

Mr. Ogle as acting Chair turned over the gavel to newly elected Chair Wright. Chair Wright asked Vice-Chair Kinzel to chair the meeting as he had another obligation to attend.

Vice-Chair Kinzel adjourned the meeting for lunch at 12:01 p.m.

The meeting reconvened at 12:25 p.m.

Letter of Support for Grant Application

Vice Chair Kinzel asked the Council to act on the letter of support for the Access to Recovery Grant. She gave a brief explanation on the process involved in applying for the grant and the key agencies involved.

A general discussion followed on the background of the grant request.

Mr. Schwery explained approval of the motion authorizes the Chair and staff to draft the letter of support to Governor Vilsack.

MOTION: Ms. Correia made a motion to approve the letter of support for the grant application. On a second by Ms. Ann Hearn, the Council unanimously approved the motion authorizing the Chair to draft and sign on behalf of the Council a letter of support for the grant application by the Department of Public Health which will be addressed to Governor Vilsack.

Ms. Starr requested the letter be shared with the entire Council via email when it is completed.

Mr. Keast requested an abstract of the grant application be shared with the entire Council as well.

Continuum of Care Update

Mr. Schwery gave a brief report on the process involved. He stated despite the delay in the release of the Super NOFA, applications are due on April 30, 2004.

Homeless Study Update

Mr. Ray Morley gave a brief report on the major concerns addressed from the last study. He stated the Research and Analysis Committee will address a new research study and incorporate the best methodologies from previous studies and review new methodologies.

Chronic Homelessness Plan and Family Homelessness Plan Update

Secretary Ridge gave a brief report on the draft of the Chronic Homelessness plan and Family Homelessness plan. She thanked the participants of the two policy academies and those who also worked on the plan. Secretary Ridge stated the two draft plans will serve as the model for the plan required by the Governor's office under Executive Order 33.

Announcements

The next regular meeting of the Iowa Council on Homelessness will be May 21, 2004 at 10:00 am. with the ICN sites to be announced.

Adjournment

Ms Kinzel adjourned the meeting at 1:01 p.m. without a motion.

Dated this 21st day of May 2004.

Respectfully submitted:

Approved as to form:

Vicky Winter
Iowa Finance Authority

Kate Ridge, Secretary
Iowa Council on Homelessness